

FREE Team Jersey for CCLL Managers!

We all agree that the safety of our children is vital. Not only their safety while playing sports, but also their safety in dealing with the many adult volunteers who gladly give their time to our children. We trust our volunteers, but we are required to verify a person's eligibility.

As you're aware, Little League, CCLL and Chesterfield County **require** applications, background checks and identification from all Managers, Coaches and Team Moms involved in youth sports. This is both a requirement and a personal responsibility that each of us ensures the safety of the children who are the CCLL family.

To facilitate the collection of paperwork and express our appreciation of our Managers, CCLL offers an incentive for team managers who quickly submit all the required paperwork for themselves, and the coaches on their team.

✓ **The reward?**

*Managers who submit **complete** coaching paperwork packages on, or before, March 24th will receive a team jersey. (The reward does not extend to Coaches or Team Moms).*

You can turn in your completed paperwork to your League Coordinator on Saturday, March 24th at Ironbridge (9:00am - Noon). **Aside from this reward program, all team paperwork must be submitted no later than March 31st.**

✓ **How do you get your reward?**

After your paperwork is completed, and verified, our uniform staff will be given a list of rewarded Managers and you will be notified when & where you may pick up your jersey!

✓ **Where do I get all the forms?**

You can get the forms online at www.ccllbaseball.com/forms.htm..

***** SEE REVERSE FOR IMPORTANT SUBMISSION INFORMATION *****

Team Name: _____

Level: _____

Submission Instructions:

1. Group paperwork by each individual and staple all paperwork together.
2. Staple the paperwork checklist to the front of the paperwork for your team.
3. Only **COMPLETE** packages will be accepted.
4. **DO NOT** submit player paperwork (i.e.- medical release) with this package. Those are to be kept by the Manager/Team Mom.
5. Line items below in **RED** must only be submitted if they have NOT already been received. If you're not sure if they've been received, you should submit them.

Manager Name: _____ **Jersey Size:** _____

- Copy of Government Issued Photo ID (ex. Driver's License)
- Copy of Chesterfield County Background Check Card
- Signed CCLL Coach's Disciplinary Policy (Must be signed all coaches)
- This Checklist of all names & forms submitted

Coach Name: _____

- Must be Registered in On-Line Volunteer Database*
- Copy of Government Issued Photo ID (ex. Driver's License)
- Copy of Chesterfield County background check card

Coach Name: _____

- Must be Registered in On-Line Volunteer Database*
- Copy of Government Issued Photo ID (ex. Driver's License)
- Copy of Chesterfield County background check card

Coach Name: _____

- Must be Registered in On-Line Volunteer Database*
- Copy of Government Issued Photo ID (ex. Driver's License)
- Copy of Chesterfield County background check card

Team Mom Name: _____

- Must be Registered in On-Line Volunteer Database*
- Copy of Government Issued Photo ID (ex. Driver's License)
- Copy of Chesterfield County background check card (Rookie & T-Ball Only)

*Coaches can register on-line at
<https://www.youthleaguesusa.com/ccll/2012/Volunteer.html>

✓ **What happens of I don't turn in my coaching staff forms by the March 31st due date?**

1. You will not be eligible to attend any team practices, or games, until all paperwork is submitted.
2. Requested additional practices will be forfeited until all paperwork is received.